

## *Section IX - Plan Commission*

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### **9.1 MEMBERSHIP**

The Bargersville Plan Commission shall consist of membership as specified in I.C. 36-7-4-207, as amended.

### **9.2 TERMS OF OFFICE**

Members of the Bargersville Plan Commission shall be appointed for terms of office as specified in I.C. 36-7-4-217 .... 220, as amended.

### **9.3 JURISDICTION**

The Bargersville Plan Commission shall have jurisdiction over all lands subject to the provisions of this Ordinance as specified in Section 1.3 herein.

### **9.4 RULES AND PROCEDURES**

The Bargersville Plan Commission shall have the sole authority to adopt any and all rules for the administration of the affairs of the Commission per I.C. 36-7-4-401.

### **9.5 DUTIES AND POWERS**

The Bargersville Plan Commission shall:

- A. Keep complete records of all Commission proceedings.
- B. Record and file all bonds and contracts and assume responsibility for the custody and preservation of all papers and documents of the Commission.
- C. Prepare, publish and distribute reports, ordinances, or other materials relating to authorized activities.
- D. Adopt a seal and certify to all official acts.
- E. Supervise the fiscal affairs of the Commission and prepare, submit, and abide by an annual budget.

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- F. Make recommendations to the legislative body per I.C. 36-7-4-405.

### **9.6 CONFLICT OF INTEREST**

Pursuant to I.C. 36-7-4-223, a member of the Plan Commission may not:

- A. Participate as a member of the Plan Commission in a hearing or decision of that Commission concerning a zoning matter in which the member has a direct or indirect financial interest. The Commission, in such cases, shall enter in its records the fact that its member has such a disqualification.
- B. Directly or personally represent another person in a hearing before that Commission concerning a zoning matter.
- C. Receive any mileage or compensation under I.C. 36-7-4-222.5 for attendance at a meeting if the member is disqualified under Item A above during any part of the meeting.

### **9.7 MEETINGS AND MINUTES**

- A. The Plan Commission shall fix the time for holding regular meetings each month or as necessary.
- B. The Commission shall keep and file minutes for each meeting as a matter of public record.
- C. Special meetings of the Plan Commission may be called and held in accordance with the provisions of I.C. 36-7-4-307.

### **9.8 MISCELLANEOUS**

The Bargersville Plan Commission may enact, establish, or enforce any other powers, duties, or appointments as allowed under I.C. 36-7-4-200.. 499.